

## Artwork Brief

<b>Full Company Name</b>		<b>Purchase Order number or reference</b>	
<b>Your Name</b>		<b>Sales Order number</b>	

Please let us know the artwork service you require:

- Modification to an existing editable .eps file in Adobe Illustrator
- Creation of editable .eps file in Adobe Illustrator – one to three spot colours and 2D image
- Creation of editable .eps file in Adobe Illustrator – four colour process and 2D or 3D image
- Graphic Design Service

If you are unsure as to the level of service required please send your artwork to [design@redbows.co.uk](mailto:design@redbows.co.uk) for us to advise accordingly.

### Fonts

Font specification (please provide us with font names for your logo/artwork\*):

- Redbows Design Studio to suggest a suitable (or nearest match) font.

### Text

Please clearly state the text to be used in your artwork and its position:

### Colours

Please advise the Pantone Matching Service (PMS) references for the colours to be used in your artwork.

- Redbows Design Studio to suggest a suitable (or nearest match) pantone reference.

**Note:** [www.pantone.com](http://www.pantone.com) provides colour charts from which PMS references can be obtained. Redbows can only make a suggestion for a nearest match and variances can and do occur when compared to non-PMS printed materials.

### Special Instructions

Any other instructions you feel will help us to generate your artwork:

Redbows operates an amendment policy to ensure that clients are fully informed about the number of amendments and proofs allowed in our standard charges. Please visit our website or ask for the URL of the website page to be emailed to you if you are unsure. By completing this form you are accepting our sales terms and conditions (available on request) and should you not proceed with your order you are verifying acceptance of the artwork charges incurred from the instructions on this form.

<b>Your Signature</b>		<b>Your Title/Position</b>	
<b>Dated (dd-mm-yy)</b>			